KASENENGWA TOWN COUNCIL

MINUTES OF SPECIAL MANAGEMENT MEETING HELD IN THE OFFICE OF THE COUNCIL SECRETARY ON 28TH MAY, 2026 AT 09:25 HOURS.

MEMBERS PRESENT

Lynda Faith Mapara	-	Council Secretary
Fredrick Peneshi	-	Director Human Resource and Administration
Emma Mumba	-	Direct Finance
Comfort Chama	-	Director Planning
Paul W. There	-	Director Engineering Services
Leya Banda	-	Senior Legal Assistant
Lwiindi Hanyolo	-	Social Economic Planner
Seshekano Kalunga	-	Civil Engineer
Kamela Ntambo	-	Assistant Public Relations Officer
Annie Lungu	-	Committee Clerk

The meeting was called to order at 09:25 hours

PRAYER

Opening prayer was given by Ms Kamela Ntambo Public Relation's Officer

MGT/01/05/26: NOTICE OF MEETING

Notice of meeting was read by the Director Human Resource and Administration Mr. Fredrick Peneshi.

MGT/02/05/26: APOLOGY (IF ANY)

An apology was received from the Provincial Local Government Officer

MGT/03/05/2: OPENING REMARKS

The Council Secretary welcomed all members present and encouraged all members to fully participate in the deliberation. She informed the meeting that her office received a Circular from the Ministry directing all Local Authorities to participate in the Presidential constituency energy initiative to utilize 20% of the 2026 CDF allocation.

In view of the above, management should make a resolution on the proposed initiative. She officially declared the meeting open at 09:30 hours.

REPORT FROM DIRECTOR PLANNING

MGT/04/05/26: PRESIDENTIAL CONSITITUENCY ENERGY INITIAVTIVE AND AUTHORIZATION TO UTILIZE UP TO 20% OF 2026 CDF ALLOCATION

The Director Planning reported to management that Cabinet during it sitting held on 24th November, 2024 approved the development of a 312 MW National Decentralizes electricity generation programme structured at 2 MW per Constituency.

She highlighted to management that the program would be implemented through a special purpose vehicle, the Zambia National Energy Corporation (ZNEC) in partnership with ZCCM-IH, to ensure inclusive ownership and direct benefit to Constituencies and was agreed that: -

- 40,5 % equity in ZNEC shall be held by the Minister responsible for Finance, on behalf of the Ministry of Local Government and Rural Development (Local Authorities)
- 50%equity shall be held by ZCCM-IH and
- 9.5% shall be held by ZESCO

She informed management that in line with CDF framework and its objectives or promoting Local Economic Development and infrastructure, Cabinet authorized Twenty percent (20%) of the 2026 Constituency Development Fund (CDF) allocation to be utilized by each constituency as an equity contribution towards participation in ZNEC. She highlighted that the investment would be treated as a long-term constituency asset, capable of generating dividends and sustainable revenue for local development.

She reported that the Minister of Finance shall hold 40.5% equity stake in trust on behalf of the Constituencies through the Constituency Energy Benefit Trust (CEBT) where the Council shall be a beneficiary, not direct shareholder and all dividends attribute to the 40.5% equity shall be distributed equally to constituencies through their respective Councils. The arrangement ensures transparency, fiduciary protection and accountability

In view of the foregoing management should consider participation in ZNEC and, pass a formal Resolution authorizing investment into the Zambia National Energy Corporation. The allocation would be deducted from the source and a report be submitted to the Ministry.

She further guided the meeting that when the term of officer for Councillor ends, the Local authority still function according to the Local Government Act Cap, the Minister of Local Government Appoints the Administrator to discharge the function of the Council under Section 88 a (1) b(I). The Circular directing the council to pass the resolution on the utilization the 20% CDF was attached to the minutes for reference.

After due consideration of the report and on a proposal by Director Engineering Services Mr. Paul W. Thera duly seconded by Social Economic Planner Ms Lwiindi Hanyolo, it was;

RESOLVED

i. That the 20 % Constituency Development Fund for 2026 towards Zambia National Energy Corporation (ZNEC) be approved.
ii. That a 40.5 % withheld by the Ministry of Finance on behalf of the Constituencies and share equally to the Constituencies and ensure transparence, fiduciary protection and accountability.
iii. The report be submitted to ministry of Local Government and Rural Development for final approval

MGT/05/05/26: CLOSING REMARK

The Council Secretary thanked all members present for the contributions toward deliberation.

There being no other business to transact, she officially declared the meeting closed at 10:20 hours with a closing prayer from Seshekano Kalunga

CERTIFIED AS TRUE COPY OF MINUTES OF SPECIAL MANAGEMENT MEETING HELD IN THE OFFICE OF THE COUNCIL SECRETARY ON 28TH MAY, 2026 AT 09:25 HOURS.

SIGNED THIS---------- 28TH DAY OF ---------- MAY 2026

COUNCIL SECRETARY