KASENENGWA TOWN COUNCIL

BUDGET STAKEHOLDER ENGAGEMENT MEETING HELD AT MBOZA DAY SECONDARY SCHOOL ON THE 4TH SEPTEMBER 2025 AT 09:00 HOURS.

Prepared by: C.CHAMA

KASENENGWA TOWN COUNCIL

Minutes of The Budget Stakeholder Meeting Minutes Held on the 4TH September 2025 at Mboza Day School.

Facilitator: Lwiindi Hanyoolo (SEP), Taziona Shawa (CDO) and Josephat Mwewa (CP)

Attendees:

People living with disabilities association (Attached is the attendance list for your ease of reference).

Agenda:

I. *Opening Prayer*
II. *Introduction*
III. *Opening Remarks*
IV. *Presentation on the Integrated Development Plan and its place in the Budget Process.*
V. *Presentation on Budget Performance*
VI. *Presentation on Budget Proposals and Submissions*
VII. *Plenary*
VIII. *Closing Remarks*

BSCM 1/09/2025: Opening Prayer

The meeting was called to order at 10:10 hours with a prayer from Mabvuto Ngoma.

BSCM 2/09/2025: Introductions

All the members present introduced themselves stating the name and where they come from.

BSCM 3/09/2025: Opening Remarks

The meeting was opened by Mabvuto Ngoma Mboza ward development committee Chairperson. He thanked the committee for attending the meeting he urged them to participant freely as the budgeting process is important for decision making concerning people living with disabilities. He also appreciated the Council for creating such a rare

platform for these people to take part in decision making. He thanked the Local Authority for creating an environment for them to be heard and take part in developmental decisions.

BSCM 4/09/2025 - Presentation on the Integrated Development Plan and its place in the Budget Process.

The Socio-economic Planner explained to the community members what an Integrated Development Plan (IDP) is and the importance of aligning their submissions with the IDP.

The key take-away message was that; The IDP is a document that identifies the development needs of the district. It guides and informs planning, budgeting, management and decision making in the district. Some of the core issues in the IDP include; road infrastructure, electricity, youth unemployment, deforestation, water supply, long distances to schools, access to primary health care, service quality, solid waste management, early and teenage pregnancies, and no gazetted cemeteries.

She further stressed that it is not just services being passed on but also grants for the attached services and also funds such as the Constituency Development Fund which increased from K1.6 million to K36.1 million as well as K2.6 million from Zambia Devolution Support Program (ZDSP).

She further clarified that Zambia Devolution Support Program which is a world bank supported government initiative from 2023 to 2028 to strengthen decentralization in Zambia by enhancing the financing, institutional performance and accountability by local authorities. It provides capital grants for infrastructure and service delivery projects strengthening public financial management and promotes transparency and citizen participation and the projects have to come from the community. The Local Authority was constructing the Truck Parking Bay in Makungwa on the Great East Road.

BSCM 5/09/2025 - Presentation on Budget Performance

The Chief Planner presented the budget performance for the year 2025 as outlined below;

S/N	REVENUE STREAM	BUDGETED	COLLECTED	BALANCE
1	Local Taxes	22,002	19,413	2,593
2	Fees and Charges	788,364	320,626	467,738
3	Licenses	139,250	15,397	123,853
4	Levies	415,790	303,375	112,415
5	Permits	48,180	23,476	24,704
6	Charges	933,959	176,064	757,894
7	Other income	245,000	504,179	0
8	National Support	79,284,701	48,373,848	30,910,853

After the presentation, a committee member wanted to know the various sources of income for the Council, in response it was heard that the Collects own source revenue from within the district such as business levies from the shops, health permits, meat inspection fees etc. Additionally, the council also receives national grant from central government such as equalization fund, grants for the devolved functions, cash for work fund etc. These funds facilitate for the smooth functioning of the Council in order to enhance service delivery.

Another member wanted to know the opportunities that a people with disabilities can access from the Council. In response the following were the opportunities that were highlighted; PLWDs are given first priority when it comes to; employment, accessing of CDF empowerment grants, loans and bursaries with the view of improving their livelihoods.

BSCM 6/09/2025 - Presentation on Budget Proposals and Submissions

The Community Development officer the members to freely make submissions of what they expect to see in the 2026 Council Budget. The community members submitted the following listed according to priority:

I. Construction of a school for children with special needs
II. Construction of specialized sports facilities
III. Procurement of specialized sports equipment
IV. Set up of oil processing industries
V. Entrepreneurship empowerment through grants

BSCM 7/09/2025 - Action Items

I. The CDO encouraged the community members to register organized clubs and apply for CDF grants.
II. The Council should conduct a survey to identify the common types of disabilities common in the district.

BSCM 8/09/2025 Next Steps

Provide feedback to the community in the same manner on the issues that will be addressed from the submissions.

BSCM 9/09/2025 Next Meeting

The next meeting was scheduled to take place between February to April 2026 at Mboza Day at 09:00 hours.

Caroline C.M Mphande
Council Secretary

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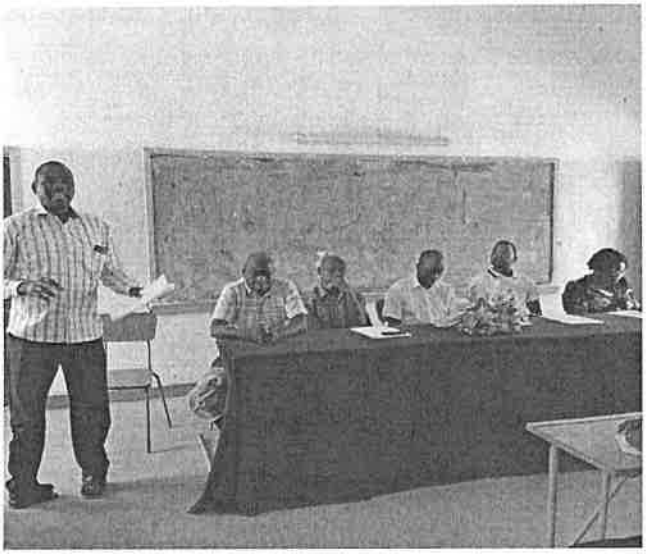
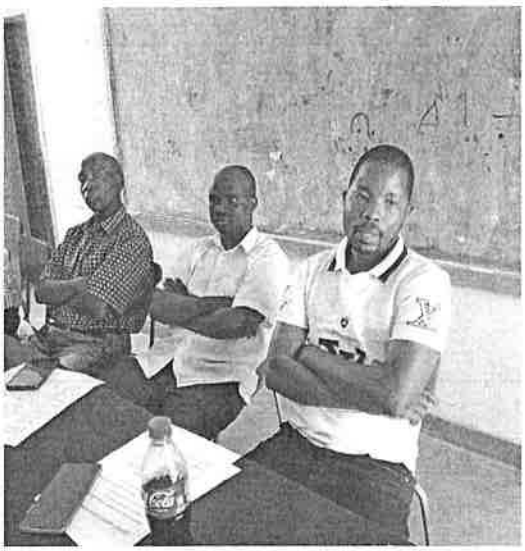
Appendices: Photo Gallery





Meeting Title: CAPACITY BUILDING (PWD)

Date: 04/09/25 **Venue:** MBOZA DAY SEC SCH.

	Name	Designation	Gender		Age(Years)			Person With Disability PWD	Mobile Number	Signature
			M	F	Below 35	Between 35-59	Over 60			
1	ELDPIDE TEMBO			✓	✓			✓		
2	TITA MWALE			✓	✓					
3	Ngoma M		✓			✓		✓		
4	HELLEN MWANSA			✓		✓		✓		H. Mwansa
5										
6										
7										
8										
9										
10										
Totals	Number attended		M	F						

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04 SEP 2025
COUNCIL SECRETARY
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Meeting Title: CAPACITY BUILDING (PWD)

Date: 04/09/25 Venue: MBOZA DAY SEC SCH

	Name	Designation	Gender		Age(Years)			Person With Disability PWD	Mobile Number	Signature
			M	F	Below 35	Between 35-59	Over 60			
1	Mbewe Amon	wdc chair	✓			✓				
2	Tembo Misheck	member	✓			✓				
3	Shuwe Zulu	member		✓		✓				
4	Daka Desi	Secretary		✓		✓				
5	mwanza James	member	✓			✓				
6										
7										
8										
9										
10										
Totals										

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	Name	Designation	Gender		Age(Years)			Person With Disability PWD	Mobile Number	Signature
			M	F	Below 35	Between 35-59	Over 60			
1	AGABU NYAMUGULU	COUNCILLOR	✓			✓			[redacted]	
2	MABVUTO NGOMA	WDC CHAIR	✓			✓			[redacted]	
3	NGARA DOROTHY	TEACHER		✓		✓			[redacted]	
4	NGOMA JACKSON	CHAIR PERSON	✓			✓			[redacted]	
5	NGOMA F PATSON	HEADMAN	✓			✓				
6	NGOMA M	D. Chairperson	✓			✓				
7	PATSON MASARA	district secretary	✓			✓				
8	Joyce msoni	member		✓		✓				
9	RABECCA MSONI	Tresure		✓		✓				
10	SUSAN PHIRI	Tresure		✓		✓				
Totals	Number attended									

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Date: 04/09/25 Venue: MBOZA DAY SEC SCH

	Name	Designation	Gender		Age(Years)			Person With Disability PWD	Mobile Number	Signature
			M	F	Below 35	Between 35-59	Over 60			
1	Rev Yona		✓			✓				
2	FINCH KENNEDY		M			✓				
3	Samson Sakala		✓			✓				
4	Abraham Banda		M			✓				
5	Vincent Sakala		✓			✓				
6	JOSHUA MWANZA		✓			✓				
7	ACKSON MBAD		✓			✓				
8	EMMANUEL CHULU		✓			✓				
9	GILBERT CHENGWE		M			✓		✓		
10	MASIYE ZIMBA		M			✓				
Totals	Number attended		M	F						

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