KASENENGWA TOWN COUNCIL

BUDGET STAKEHOLDER ENGAGEMENT MEETING HELD AT CHIWOKO PRIMARY SCHOOL ON THE 18TH AUGUST 2025 AT 09:00 HOURS.

Prepared by: C.CHAMA

KASENENGWA TOWN COUNCIL

Minutes of The Budget Stakeholder Meeting Minutes Held on the 18th August 2025 at Chiwoko Primary School.

Facilitator: Lwiindi Hanyoolo (Socio-Economic Planner) and Ruth Zulu (Finance Officer).

Attendees:

The meeting comprised of the **business community**, women, youths and representatives from the people living with disabilities association (Attached is the attendance list for your ease of reference).

Agenda:

I. *Opening Prayer*
II. *Introduction*
III. *Opening Remarks*
IV. *Presentation on the Integrated Development Plan and its place in the Budget Process.*
V. *Presentation on Budget Performance*
VI. *Presentation on Budget Proposals and Submissions*
VII. *Plenary*
VIII. *Closing Remarks*

BSCM 1/08/2025: Opening Prayer

The meeting was called to order at 09:20 hours with a prayer from Taziona Shawa.

BSCM 2/08/2025: Introductions

All the members present introduced themselves stating the name and where they come from.

BSCM 3/08/2025: Opening Remarks

The Socio-economic Planner thanked everyone for being in attendance and asked the community members to freely participate in the meeting. She highlighted the importance of stakeholder participation in the budgeting process as it should be a very transparent

process were the concerns of the affected community as well as their submissions are taken and reflected in the budget. She further urged them to participate freely in the proceedings.

BSCM 4/08/2025- Presentation on the Integrated Development Plan and its place in the Budget Process.

The Socio-economic Planner explained to the community members what an Integrated Development Plan (IDP) is and the importance of aligning their submissions with the IDP.

The key take-away message was that; The IDP is a document that identifies the development needs of the district. It guides and informs planning, budgeting, management and decision making in the district. Some of the core issues in the IDP include; road infrastructure, electricity, youth unemployment, deforestation, water supply, long distances to schools, access to primary health care, service quality, solid waste management, early and teenage pregnancies, and no gazetted cemeteries.

Decentralization was highlighted as well, which is the transfer of decision making and resources closer to the people to enhance service delivery and citizen participation in governance. A known example of which is the devolved ministries that are now under the Local Authority Such as Health services, Livestock and Fisheries, Sports promotion, Culture etc.

She further stressed that it is not just services being passed on but also grants for the attached services and also funds such as the Constituency Development Fund which increased from K1.6 million to K36.1 million as well as K2.6 million from Zambia Devolution Support Program (ZDSP).

She further clarified that Zambia Devolution Support Program which is a world bank supported government initiative from 2023 to 2028 to strengthen decentralization in Zambia by enhancing the financing, institutional performance and accountability by local authorities. It provides capital grants for infrastructure and service delivery projects

strengthening public financial management and promotes transparency and citizen participation and the projects have to come from the community. The Local Authority was constructing the Truck Parking Bay in Makungwa on the Great East Road.

BSCM 5/08/2025 - Presentation on Budget Performance

The Finance officer presented the budget performance for the year 2025 as outlined below;

S/N	REVENUE STREAM	BUDGETED	COLLECTED	BALANCE
1	Local Taxes	22,002	19,413	2,593
2	Fees and Charges	788,364	320,626	467,738
3	Licenses	139,250	15,397	123,853
4	Levies	415,790	303,375	112,415
5	Permits	48,180	23,476	24,704
6	Charges	933,959	176,064	757,894
7	Other income	245,000	504,179	0
8	National Support	79,284,701	48,373,848	30,910,853

After the presentation, a committee member raised a concern over the low funds collected under charges as well as Licenses and another wanted to know what constitutes National Support.

In response, clarity was given that for Charges these are plot premiums that were supposed to be issued from plots allocated at the Chongo-turn off, however, the Council had challenges on the ground as a result of resistance and were taken aback with showing those who had completed payments this affected the clients as some got wind of the happenings and refrained from making payments. The council has made heads way on this issue and we expect to see improvement going forward. On the Revenue for Licenses, it was heard that the Licensing period begins in October-December hence the low figure, the revenue reflecting is from payments and penalties from those who didn't pay in the previous licensing period.

Responding to the second concern on what constitutes National Support, it was heard that largely consists of Local Government Equalization Fund, CDF and Cash for Work.

Another member of the community wanted to know why they pay for fire services when the Council does not have a fire truck. In response it was heard that it is a mandate of the Local Authority to provide fire services to the community as enshrined under the Local Government Act No. 2 of 2019, the revenue is channeled towards emergency response. The Local Authority has dedicated fire officers who regulate the use of buildings to regulate fire and also educate the public on fire safety and prevention measures.

BSCM 6/08/2025 - Presentation on Budget Proposals and Submissions

The Finance Officer further asked the members to freely make submissions of what they expect to see in the 2026 Council Budget. The community members submitted the following listed according to priority:

1) Construction of a police post
2) Construction of skills Centre
3) Construction of roads
4) Construction of market shelter and toilets
5) Construction of dams
6) Provision of bins

BSCM 7/08/2025 - Action Items

- All public facilities being constructed should have easy access to benefit people living with disabilities.
- Providing waste bins for easy garbage collection in trading areas.

BSCM 8/08/2025 Next Steps

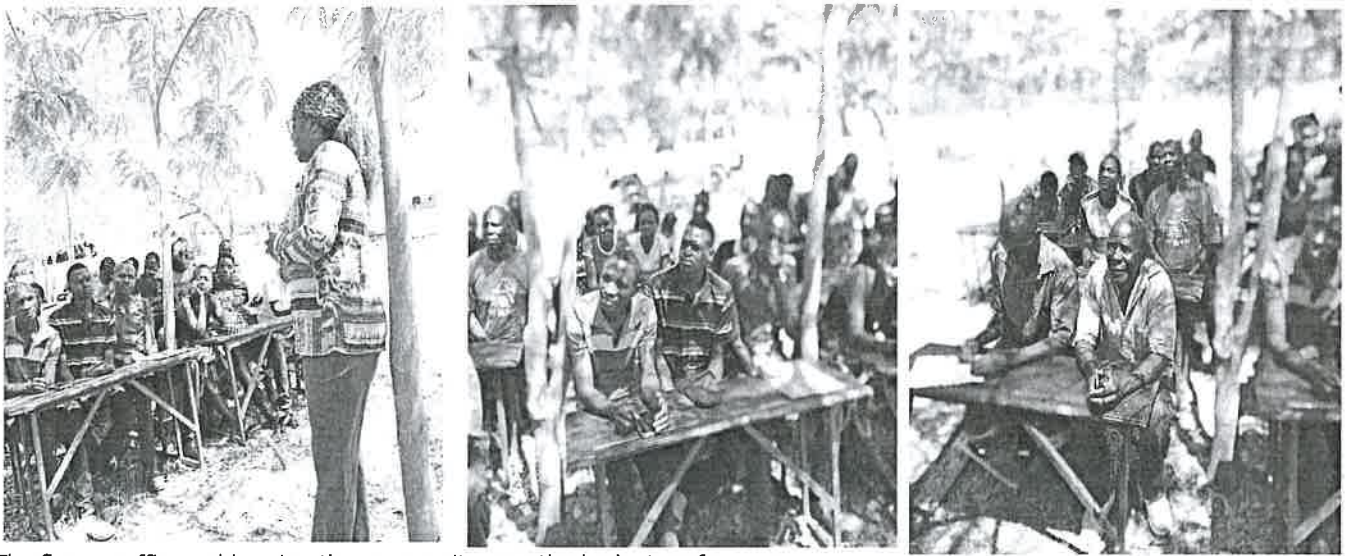
Provide feedback to the community in the same manner on the issues that will be addressed from the submissions.

BSCM 9/08/2025 Next Meeting

The next meeting was scheduled to take place between February to April 2026 at Chiwoko P. School at 09:00 hours.

Caroline C.M Mphande (MRS)
Council Secretary

Appendices:



The finance officer addressing the community over the budget performance

REPUBLIC OF ZAMBIA
KASENENGWA TOWN COUNCIL
27 NOV 2025
COUNCIL SECRETARY
P. O. BOX 510130, KASENENGWA

Meeting Title: STAKEHOLDER MEETING

Date: 18/09/2025 Venue: CHINOKO PRIMARY

	Name	Designation	Gender		Age(Years)			Person With Disability PWD	Mobile Number	Signature
			M	F	Below 35	Between 35-59	Over 60			
1	Sarah Phiri			F		✓				
2	mirriam Phiri			F	✓					
3	Oscar Mwila		✓	M		✓				Oscar
4	Paul Banda			M		✓				PB
5	Wonderful Phiri		M					✓		
6	Soko Aramias		M			✓				
7	Spadeck Banda		M				✓			
8	Julius Daka		M					✓		Daka.
9	Phenias Thole		M		✓					
10										
Totals	Number attended		M							

REPUBLIC OF ZAMBIA
KASENENGWA TOWN COUNCIL
18 SEP 2025
COUNCIL SECRETARY
P. O. BOX 510130, KASENENGWA

Meeting Title: STAKEHOLDER MEETING

Date: 18/09/2025 Venue: CHIWOKO PRIMARY

	Name	Designation	Gender		Age(Years)			Person With Disability PWD	Mobile Number	Signature
			M	F	Below 35	Between 35-59	Over 60			
1	Tembo Blandet			✓		✓				
2	Tembo Ruth			✓	✓					
3	Sakala Angela			✓		✓				
4	Sakala Mary			✓	✓					
5	Martha Tembo			✓	✓					
6	Soko Veronica			✓	✓					
7	Soko Esnart			✓	✓					
8	Phiri Fridah			✓	✓					
9	Maureen Phiri			✓	✓					
10										
Totals	Number entered									

REPUBLIC OF ZAMBIA
KASENENGWA TOWN COUNCIL
18 SEP 2025
COUNCIL SECRETARY
P. O. BOX 510130, KASENENGWA